**Notarized letter to create a Pagadito Comercio.**

Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Pagadito, S. de R.L.

Gentlemen:

 I, the undersigned, identify myself with the following information:

|  |  |
| --- | --- |
| Full name: |  |
| Age: |  |
| Type of ID Document: |  |
| Number of ID: |  |
| Type of Tax Document: |  |
| Tax Document Number:  |  |
| Profession/Occupation: |  |
| Address: |  |
| Business phone: |  |
| Business Email: |  |

acting in my capacity as: \_\_ Legal Representative \_\_\_ Attorney

of the company whose data I provide below:

|  |  |
| --- | --- |
| Name: |  |
| Address: |  |
| Founded in: |  |
| Registration Number: |  |
| Tax Document Number: |  |

hereby request the opening of a Pagadito Comercial Account at www.pagadito.com for the creation of a Pagadito Comercio on behalf of my client/principal.

I declare and acknowledge that I have sufficient authority to act on behalf of said corporation in such transaction and confirm the contract accepted in the registration of a Pagadito Comercio called “Pagadito Comercios Use Policy” and contract accepted the registration of the Pagadito Comercial Account called “Agreements and Conditions of Use of Pagadito” and its annexes.

Regards,

|  |  |
| --- | --- |
| Name:  | Position: |
| Signature:  | Stamp:  |

NOTARY CERTIFICATION \*

I, the undersigned Notary CERTIFY: That the signature footing this that reads “\_\_\_\_\_\_\_\_\_\_\_\_\_”/ is illegible, is authentic for having been placed in his own hand in my presence by Mr./Mrs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ who is \_\_\_\_\_\_\_\_\_ of age, \_\_\_\_\_\_\_\_\_\_\_\_\_( profession or occupation), from \_\_\_\_\_\_\_\_\_\_\_\_\_, who (I do not know but/I know and) identify with his/her identity document number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ acting in his/her capacity as \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(legal representative or proxy) of the Company \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Corporate Name or Name), incorporated under the laws of the Republic of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, domiciled in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and bearing Tax Identification Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_; legal capacity I certify to be legitimate and sufficient for having had at sight: a) Deed of Articles of Incorporation of the company, containing full clauses that constitute the Articles of Incorporation that currently governing the company, issued in the city of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_hours this \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ,\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, before notary \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, registered in the Commerce Registry under number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Volume \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ de of Registry of Companies, which states that the judicial and extrajudicial representation of the company, and the use of the corporate signature belongs to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, who may grant acts such as this, and remains in office for \_\_\_\_\_\_\_\_\_\_\_\_\_\_ years; and b) Credential of Election of the Board of Directors/Sole Administrator\*, issued in the city of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ , \_\_\_\_\_\_\_\_\_\_\_\_\_ filed in the Commerce Registry on \_\_\_\_\_\_\_\_\_\_\_\_ , \_\_\_\_\_\_\_\_\_\_ under number \_\_\_\_\_\_\_\_\_\_\_\_\_\_ of Volume \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of Powers, Appointments and Credentials, which confirms that in Annual General Ordinary/Extraordinary Meeting of the company, held in the city of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, at \_\_\_\_\_\_\_\_\_\_\_\_\_ hours on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ , \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mr./Mrs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, was elected \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of the company, for a period of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ years, still in force. Or c) Public Deed/Notary Document/Document of General Administrative/Special Power of Attorney\*, granted in the city of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, on \_\_\_\_\_\_\_\_\_\_\_\_\_\_ , \_\_\_\_\_\_\_\_\_\_\_\_\_ (Filed in the Register of Other Mercantile Documents of the Commerce Registry) on \_\_\_\_\_\_\_\_\_\_\_\_ , \_\_\_\_\_\_\_\_\_\_ under number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of Volume \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, which records the appointment of Mr./Mrs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, who may grant acts such as this one.

*(Special Authorizations)\* If it does not apply to your company, skip this paragraph.*

*The company \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is engaged in an activity regulated by the Law \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, so its operations require the authorization or license from (Name of Government Entity) which is verified with (name of document).*

Also, I acknowledge that the address of the corporate offices of the company referred to above is: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and its telephone number is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Awarded in the city of \_\_\_\_\_\_\_ this \_\_\_\_\_\_\_\_\_ , \_\_\_\_\_\_\_\_\_\_.

**\*** **This is only a model containing basic information. Please complete as appropriate and as it fits to your company.**